



Cathy Hoog, Executive Director

Main Office and Public Housing Department
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Section 8 Department & Procurement/Modernization
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2025 OCT -2 AM 10:12

CITY CLERK
SALEM, MASS

October 2, 2025

Ilene Simons, City Clerk
Office of the Clerk
City Hall, 93 Washington Street
Salem, MA 01970

Dear Ms. Simons:

In accordance with Chapter 30A, Section 20 of the General Laws, as amended, Notice of REGULAR MEETING of the SALEM HOUSING AUTHORITY to be held on WEDNESDAY, OCTOBER 8, 2025 at 6:00 p.m. at the Salem Housing Authority, 27 Charter Street, Salem, MA **VIA ZOOM WEBINAR ONLY.**

You are invited to a Zoom webinar!

When: Oct 8, 2025 06:00 PM Eastern Time (US and Canada)

Topic: REGULAR BOARD OF DIRECTORS MEETING OF THE SALEM HOUSING AUTHORITY

Join from PC, Mac, iPad, or Android:

[https://us02web.zoom.us/j/88042512609?pwd=4BQH8jMwDThqEFemye3IArGzy3r8iZ.](https://us02web.zoom.us/j/88042512609?pwd=4BQH8jMwDThqEFemye3IArGzy3r8iZ.1)

1

Passcode:235689

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Join via audio:

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+1 253 215 8782 US (Tacoma)
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+1 360 209 5623 US
Webinar ID: 880 4251 2609
Passcode: 235689
International numbers available: <https://us02web.zoom.us/j/k2bSXav29>

The Chair anticipates that the matters outlined in the agenda below will be addressed, as well as any other unforeseen business that may lawfully come before it.

**AGENDA FOR THE
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, OCTOBER 8, 2025
6:00 p.m.**

- I. Call Meeting to Order**
- II. Roll Call**
- III. Acceptance of the Minutes of Previous Meeting(s)**
Acceptance of Minutes of the Regular Meeting of September 10, 2025
- IV. Tenant/Public Engagement**
- V. Report of the Executive Director**
 - Executive Director Report – October 2025
- VI. Communications**
 - Updated Waitlist
 - SHA Department Reports (Move In, Move Out, State and Federal,
 - CHAMP Report, Modernization Report, Voucher Report, Family Self-Sufficiency Report (Quarterly), Resident Service Coordinators' Reports and Completed Work Orders for Month of September 2025)
 - Salem State University Flyer – Collaboration with SSU Senior Nursing Students
- VII. Reports of the Committees**
- VIII. Recommendations of the Chair**
- IX. Report of the Treasurer**

- Bills for the period September 1, 2025 through September 30, 2025
- Balance Sheets and Statements of Revenue and Expenses for eleven (11) months ending August 31, 2025
- Section 8 - Repayments Collected 10/01/2024 -9/30/2025
- Public Housing Retro Rents Collected 10/01/2024 – 9/30/2025

X. Unfinished Business

- Salem Housing Authority “Draft” Internal Controls Policy

XI. New Business

- Revision – Sexual Harassment Policy -Officer Assignment
- Annual Submissions
- Certificate of Final Completion as of October 8, 2025 and final payment in the amount of \$20,622.89 from Cassidy Landscaping LLC for EOHLC project #258164 Creative Placemaking Grant, Site Improvements, and Art Project at Pioneer Terrace
- Collection of Losses – Write Offs Through 09/30/25 per Public Housing Notice 2017-17

XII. Other Business /Late Communications

XIII. Adjournment

Very truly yours,


Cathy Hoog
Executive Director

Copy: SHA Board Members

Charter Street Tenants Association
Pioneer/Bertram Terrace Tenants Organization
Dalton House Tenants Organization
Rainbow Terrace Tenants Organization

This notice posted on “Official Bulletin Board”
City Hall, Salem, Mass. on **OCT 02 2025**
at **10:12AM** in accordance with M.G.L. Chap. 30A,
Sections 18-25.

2025 OCT -2 AM 10:12

CITY CLERK
SALEM, MASS

de octubre de 2025

Ilene Simons, Secretaria Municipal
Oficina de la Secretaria
Ayuntamiento, 93 Washington Street
Salem, MA 01970

Estimada Sra. Simons:

De conformidad con el Capítulo 30A, Sección 20 de las Leyes Generales, y sus enmiendas, le presento la convocatoria para la REUNIÓN ORDINARIA de la AUTORIDAD DE VIVIENDA DE SALEM, que se celebrará el miércoles 8 de octubre de 2025 a las 18:00 h en la Autoridad de Vivienda de Salem, 27 Charter Street, Salem, MA. SOLO POR SEMINARIO WEB POR ZOOM.

¡Le invitamos a un seminario web por Zoom! Cuándo: 8 de octubre de 2025, 18:00 h, hora del este (EE. UU. y Canadá)

Tema: REUNIÓN ORDINARIA DE LA JUNTA DIRECTIVA DE LA AUTORIDAD DE VIVIENDA DE SALEM

Únase desde PC, Mac, iPad o Android:

<https://us02web.zoom.us/j/88042512609?pwd=4BQH8jMwDThqEFemye3lArGzy3r8iZ.1>

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+1 507 473 4847 EE. UU.

+1 564 217 2000 EE. UU.

+1 669 444 9171 EE. UU.

+1 669 900 9128 EE. UU. (San José)

+1 689 278 1000 EE. UU.

+1 719 359 4580 EE. UU.

+1 253 205 0468 EE. UU.

+1 253 215 8782 EE. UU. (Tacoma)

+1 346 248 7799 EE. UU. (Houston)

Números internacionales disponibles: <https://us02web.zoom.us/j/k2bSXav29>

18:00

Aceptación de las actas de la reunión ordinaria del 10 de septiembre de 2025

- Folleto de la Universidad Estatal de Salem – Colaboración con los estudiantes de último año de enfermería de la SSU

IX. Informe del Tesorero

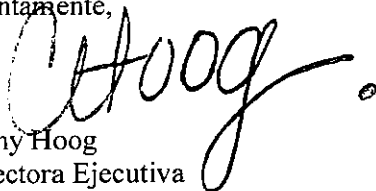
- Alquileres retroactivos de vivienda pública cobrados del 01/10/2024 al 30/09/2025

- Borrador de la Política de Control Interno de la Autoridad de Vivienda de Salem

- Cobro de pérdidas – Cancelaciones hasta el 30/09/25 según el Aviso de Vivienda Pública 2017-

XII. Otros asuntos/Comunicaciones tardías
XIII. Levantamiento de la sesión

Atentamente,


Cathy Hoog
Directora Ejecutiva

Copia: Miembros de la Junta de SHA
Asociación de Inquilinos de Charter Street
Organización de Inquilinos de Pioneer/Bertram Terrace
Organización de Inquilinos de Dalton House
Organización de Inquilinos de Rainbow Terrace

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