



Main Office and Public Housing Department
27 Charter Street, Salem, MA 01970

Section 8 Department & Procurement/Modernization
136 Canal Street, Suite 2, Salem, MA 01970

Telephone: 978-744-4431 Fax: 978-744-9614
Website: www.salemha.org

Cathy Hoog, Executive Director

**AGENDA FOR THE
SEVENTY-FIFTH (75TH) SPECIAL ANNUAL MEETING
WEDNESDAY, MARCH 15, 2023**

- I. Call Meeting to Order**
- II. Roll Call**
- III. Election of Officers**
 - Office of Chairman
 - Office of Vice-Chairman
 - Office of Second Vice-Chairman
 - Office of Treasurer
 - Office of Assistant Treasurer
- IV. Check Signers with Alternates**
 - Designate Check Signers and Alternates
- V. Manual Check Signers**
 - Designate Manual Signers
- VI. Voucher Signers**
 - Designate Voucher Signers and Alternates
- VII. Employee Check Signing Security Agreement**
- VIII. Release of Executive Session Minutes**
- IX. Presentation of By-Laws**
- X. Order of Voting for Roll Call Votes**
- XI. Adjournment into Special Meeting March 15, 2024 at 6:00 p.m.**

2023 MAR 9 PM 1:17
CITY OF SALEM
COMMUNITY DEVELOPMENT DEPARTMENT

This notice posted on "Official Bulletin Board"
City Hall, Salem, Mass. on *March 9, 2023*
at *1:17 PM* in accordance with MGL Chap. 30A
Sections 18-25.



Equal Opportunity Employer





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**AGENDA FOR THE
SPECIAL MEETING
WEDNESDAY, MARCH 15, 2023
6:00 p.m.**

- I. Call Meeting to Order**

- II. Roll Call**

- III. Acceptance of the Minutes of Previous Meeting(s)**
 - Acceptance of Minutes of the Regular Meeting of February 8, 2023

- IV. Tenant/Public Engagement**

- V. Communications**
 - January/February 2023 Mass NAHRO Newsletter
 - Updated Waitlist
 - SHA Department Reports (Move In, Move Out, State and Federal, CHAMP Report, Modernization Report, Voucher Report, Resident Services Coordinator Reports and Completed Work Orders for Month of February 2023)

- VI. Reports of the Committees**

- VII. Report of the Executive Director**

- VIII. Unfinished Business**
 - Tenant Engagement – Monthly Follow-Up

- IX. Recommendations of the Chairman**

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X. Report of the Treasurer

- Bills and Transfers for the period February 1, 2023 through February 28, 2023
- Balance Sheet and Statements of Revenues and Expenses through January 31, 2023

XI. New Business

XII. Other Business /Late Communications

XIII. Adjournment

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