



## **STATE PUBLIC HOUSING TRANSFER POLICY**

The Salem Housing Authority reserves the right to transfer a public housing tenant in accordance with state public housing regulations as outlined below from an excerpt of 760 CMR §5.03. Information on federal public housing transfers can be found in Chapter 12 of the Salem Housing Authority's Admissions and Continued Occupancy Policy in accordance with federal public housing regulations.

**Transfer for Administrative Reasons.** Transfer of a household from one unit to another within one LHA at the discretion of the executive director of an LHA at any time for a sound administrative reason such as: fire in or condemnation of an occupied unit; harassment or abuse of a tenant or household member; or change in the number of persons in the household so that the unit is no longer of appropriate unit size for the household. A transfer for administrative reasons may be made between units in elderly/handicapped housing and family housing in the event that transfer cannot be made to a unit of appropriate unit size in the same type of housing, provided that the household is eligible for the housing to which the transfer is made.

**Transfer for Good Cause.** Transfer of a household from one unit to another within one LHA because the unit is no longer of appropriate unit size, or there is a compelling and documented medical impairment which could be substantially improved by transfer to another available unit. A transfer for good cause may be made between units in elderly/handicapped housing and family housing in the event that transfer cannot be made to a unit of appropriate unit size in the same type of housing. In the absence of mitigating circumstances deemed sufficient by the LHA, a transfer for good cause shall not be made, unless the applicant: (a) has filed a transfer application complete with all supporting documentation; (b) is current in rent, charges and fees owed to the LHA; and (c) has not committed and household members have not committed any serious violations of the lease for at least two years, and the applicant is not subject to eviction proceedings or to the terms of an agreement for judgment in a prior eviction proceeding.

The Salem Housing Authority reserves the right to transfer a public housing tenant between housing authorities in accordance with any interagency agreement such as a Management Services Agreement executed between authorities. The transfer of a tenant from one housing authority to another will be in accordance with state and federal public housing regulations. An administrative transfer may be granted at the discretion of the executive director.

Adopted by the Board of Directors: November 9, 2022

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