



John A. Boris, Chairman
Kimberley Driscoll, Vice Chair
Charity Lezama, Treasurer
Benjamin Shallop, Assistant Treasurer
Sue Kirby, Second Vice Chair
and Tenant Representative

Cathy Hoog, Executive Director

**AGENDA FOR THE
REGULAR MEETING
WEDNESDAY, JANUARY 12, 2022
6:00 p.m.**

I. Call Meeting to Order

II. Roll Call

III. Acceptance of the Minutes of Previous Meeting(s)

- Acceptance of Minutes of the Special Meeting of November 17, 2021
- Acceptance of Minutes of the Regular Meeting of December 8, 2021

IV. Tenant/Public Engagement

V. Communications

- Correspondence to John Boris, Chair dated December 6, 2021 relative to FY22 Sustainability Initiative for Resiliency - #258172 705-2B SHMCAP Flood Elevation Survey. This award is in the amount of \$15,000.00.
- Updated Waitlist
- SHA Department Reports (Move In, Move Out, State and Federal, Modernization Report, Voucher Report, Resident Service Coordinators Report and Completed Work Orders for Month of December 2021)

VI. Reports of the Committees

VII. Report of the Executive Director

VIII. Unfinished Business

Cathy Hoog's Employee Performance Evaluation

IX. Recommendations of the Chairman

X. Report of the Treasurer

- Bills and Transfers for the period December 1, 2021, through December 31, 2021
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- Balance Sheet and Statements of Revenues and Expenses through December 31, 2021

XI. New Business

- Cell Phone Access
- Collection of Losses – Write Offs through December 31, 2021 per Public Housing Notice 2017-17
- Legal Services Agreements (Casey & Lundregan)
- Legal Services Agreement (Tinti & Navins)
- New Hire – Section 8 Housing Coordinator
- New Hire – Maintenance Mechanic Laborer 1
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- Proposed Change to Longevity Plan, Section of the Salem Housing Authority’s Administrative Personnel Policy
- Certificate of Final Completion for DHCD #258116 Lock Replacement at 27 Charter Street

XII. Other Business /Late Communications

XIII. Adjournment into Executive Session

Discussion - to discuss the discipline or dismissal of, or complaints or charges brought against a public officer, employee, staff member or individual.

