



Important Notice. Please have this notice translated if necessary.

Aviso Importante. Por favor haga traducir si es necesario.

**Salem Housing Authority's
Community Room Non-Tenant Use Agreement (11-23-04)**

This agreement made the ____ day of ____, 20__ by and between the **Salem Housing Authority**, hereinafter referred to as the Lessor, and _____, hereinafter referred to as the "Lessee".

That in consideration of the covenants and agreements herein contained on the part of the Lessee to be observed and performed, the Lessor does hereby lease the Salem Housing Authority's _____ Community Room to the Lessee on _____ between the hours of _____ and _____ for the following use: _____

The Lessee does hereby covenant with the Lessor as follows:

The Lessee shall pay the sum of \$ _____ in advance for the lease of said room.

The Lessee agrees to provide and maintain in effect during the term of the Agreement certificate of insurance for General Liability with a limit \$1,000,000.00 each occurrence and \$1,000,000.00 general aggregate limit. The Salem Housing Authority must be designated as the named insured.

The Lessee agrees to indemnify, defend, and hold harmless the Lessor, its officers, employees, agents, successors, and assigns, contractors and any successors-in-interest from and against all loss, liability, damage and expense, including reasonable attorney's fees, occasioned by or associated with any claims or lawsuits related to its use of the Community Room.

The Lessee further covenants and agrees to restore, repair, or replace any furniture, furnishings, fixtures, or equipment of the Lessor on the premises, which may be lost, damaged, or destroyed during the Lessee's use of the premises.

The use of alcoholic beverages and/or drugs of any kind (other than those to be administered by medical professionals at a temporary clinic) are expressly prohibited and will lease to automatic revocation of this Agreement.

The activity(ies) held are open to all tenants of the building.

The Lessee agrees to leave the Community Room in broom clean condition.

The Lessor may require that the Lessee have a police officer on duty at any particular function.

In Witness Whereof, the Parties Hereto Have Caused This Instrument to be Executed Under Seal:

Lessee

Name

Organization

Address

City, State, Zip

Telephone

Signature & Seal

Lessor

Salem Housing Authority

Signature & Seal

Title

Adopted by the SHA Board of Directors: November 23, 2004

If a corporation, attach a notarized copy of the Corporate Vote Authorizing signatory to sign Contract. File: 1d Community Room Non-Tenant Use Agreement



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Name

Organization

Address

City, State, Zip

Telephone

Signature & Seal

Lessor

Salem Housing Authority _____

Signature & Seal

Title

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Adopted by the SHA Board of Directors: November 23, 2004

File: 1d Community Room Tenant Use Agreement



Gary C. Stirgwort, Chairman
John A. Boris, Vice Chairman
William J. Farrell, Second Vice Chairman
Robert J. Jalbert, Treasurer
Joseph M. O'Neill, Assistant Treasurer

Carol A. MacGown, Executive Director

EXTRACT FROM THE MINUTES OF THE
REGULAR MEETING OF THE BOARD MEMBERS OF THE
SALEM HOUSING AUTHORITY HELD ON THE
23rd DAY OF NOVEMBER, 2004

The BOARD MEMBERS of the SALEM HOUSING AUTHORITY met in a REGULAR meeting at 27 Charter Street in the City of Salem, Massachusetts on Tuesday, November 23, 2004, at 6:00 p.m. the place, hour, and date duly established for the holding of such meeting.

The Chairman called the meeting to order at 6:00 p.m. and upon a roll call, the following answered present:

Gary C. Stirgwort
John A. Boris
William J. Farrell
Robert J. Jalbert
Joseph M. O'Neill

And the following were absent:

The Chairman declared a quorum present.

RESOLUTION

The following resolution was introduced by Chairman Gary C. Stirgwort, read in full, and considered:

Robert J. Jalbert moved to adopt a Community Room Tenant Use Agreement and a Community Room Non-Tenant Use Agreement, as presented. Joseph M. O'Neill seconded the motion and the vote was as follows:

Ayes

John A. Boris
William J. Farrell
Robert J. Jalbert
Joseph M. O'Neill

Nays

The Chairman thereupon declared the motion carried and said resolution adopted.