



## SHA Parking Policy

Parking on Salem Housing Authority (SHA) property is severely limited and therefore must be reserved for **SHA tenants currently under lease**. Vehicles must be registered to and insured by the SHA tenant under lease. **This policy applies to all motorized vehicles. In this application the definition of motorized vehicles includes motorcycles and motorized scooters. Unregistered vehicles will be towed from Salem Housing Authority property at the vehicle owner's expense.** In fairness to all tenants long term parking in unassigned parking spaces is not allowed. Please see the parking rules specific to your development. We ask that all tenants and their guests abide by the Parking Policy as well as all City ordinances for the benefit of all. The Parking Policy is subject to change.

Vehicles with flat tires, missing or expired inspection stickers, resting on jacks or repair blocks, or with any part projecting out of the parking space, or have the appearance of being abandoned, are a safety hazard or an attractive nuisance and will be towed. Vehicle repair work is not allowed on SHA property. No dead storage is allowed. Storage of recreational vehicles on SHA property is not allowed. Oil, car batteries, tires, or other hazardous waste may not be stored or discarded on SHA property.

**Violation of the SHA Parking Policy will result in towing and storage at the vehicle owner's expense.**

Parking is allowed in **designated areas only**. Parking on sidewalks, fire lanes, lawns, double-parking, or in any other area, which is not designated for parking is not allowed and the violator will be towed at the vehicle owner's expense.

Tenants are responsible for moving vehicles during snow removal efforts in order for the SHA maintenance department to clear the property of snow and ice. Not removing cars for snow removal may result in towing.

Designated marked handicapped parking spaces are not assigned. They are for the use of handicapped SHA tenants.

**If you live in a development with assigned parking, you must park in your designated numbered space.** If your assigned space is taken, do **NOT** take someone else's space, or you will be subject to being towed. If you find that someone has parked in your space, you are instructed to call the main office during normal business hours or the tow company line after normal business hours, who will arrange to have the unauthorized car towed from your space. The Tow Company has listings of all properties with assigned parking and the current parking assignments. You must show identification when calling the tow company. Todisco Towing is 1-877-568-9800

### Stickers

**SHA parking stickers are issued to SHA tenants currently under lease and must be affixed to the interior of the lower left driver's side of that tenant's windshield. Before disposing of your vehicle, you should remove the sticker from your windshield. SHA parking stickers include the license plate number of the vehicle on the sticker. The sticker and the license plate number on the vehicle must match. The sticker can not be removed or shared.**

## **Visitors**

**Not All SHA properties have visitor parking. Your Property Manager will inform you of specifics to your development upon issuance of a parking permit.**

Tenants are responsible for instructing their guests who visit about the parking rules specific to their development.

**Visitors may park in visitor spots from 7AM to 11PM. Any vehicle parked in a visitor spot after visitor hours without an SHA sticker will be towed. Tenants with more than one car that live in a development with visitor parking are allowed to park in visitor parking as long as you have an SHA parking permit.**

Presented to the SHIA Tenant's Association on: August 31, 2010  
Adopted by the SHA Board of Directors on: October 13, 2010  
Adopted by the SHA Board of Directors as revised: December 9, 2020  
Revised 11/30/20  
Revised 12/04/20



John A. Boris, Chairman  
Kimberley Driscoll, Vice Chairman  
Charity Lezama, Treasurer  
Benjamin Shallop, Assistant Treasurer  
Sue Kirby

Cathy Hoog, Executive Director

EXTRACT FROM THE MINUTES OF THE  
REGULAR MEETING OF THE BOARD MEMBERS OF THE  
SALEM HOUSING AUTHORITY HELD ON  
WEDNESDAY, DECEMBER 9, 2020 AT 6:00 P.M.

The BOARD MEMBERS of the SALEM HOUSING AUTHORITY met in a REGULAR MEETING at the office of the Authority, 27 Charter Street in the City of Salem, Massachusetts on WEDNESDAY, DECEMBER 9, 2020 at 6:00 p.m., the place, hour, and date duly established for the holding of such meeting.

This meeting was held via Zoom Meeting.

The meeting was called to order at 6:00 p.m. by John A. Boris, Chairman and upon a roll call, the following answered present:

Present

Sue Kirby  
Benjamin Shallop  
Kimberley Driscoll  
Charity Lezama  
John A. Boris

Absent

Also Present: Cathy Hoog, Executive Director and Gary Dean, Director of Maintenance, Debra A. Tucker, Assistant Executive Director, Anne Cameron, Executive Assistant, Jacqueline Guzman, Director of Leased Housing and Maureen Thomas, Director of Public Housing

The Chairman declared a quorum present.

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MOTION

The following resolution was introduced by John A. Boris, Chairman, read in full, and considered:

Benjamin Shallop moved to approve the revised SHA Parking Policy as presented. Sue Kirby seconded the motion and the vote was as follows:

Ayes

Sue Kirby  
Benjamin Shallop  
Kimberley Driscoll  
Charity Lezama  
John A. Boris

Nays

The Chairman thereupon declared the motion carried.

| Board Extracts of Regular Meeting of 12/09/20



## Política de Estacionamiento de SHA

El estacionamiento en la propiedad de la Autoridad de Vivienda de Salem (SHA) es muy limitado y, por lo tanto, debe reservarse para los **inquilinos de SHA actualmente bajo contrato de arrendamiento**. Los vehículos deben estar registrados y asegurados por el inquilino de SHA bajo contrato de arrendamiento. **Esta política se aplica a todos los vehículos motorizados. En esta aplicación, la definición de vehículos motorizados incluye motocicletas y scooters motorizadas. Los vehículos no registrados serán remolcados desde la propiedad de la Autoridad de Vivienda de Salem a cargo del propietario del vehículo.** Para ser justos con todos los inquilinos, no se permite el estacionamiento a largo plazo en espacios de estacionamiento no asignados. Consulte las reglas de estacionamiento específicas para su desarrollo. Pedimos que todos los inquilinos y sus invitados cumplan con la Política de Estacionamiento, así como con todas las ordenanzas de la Ciudad para el beneficio de todos. La Política de Estacionamiento está sujeta a cambios.

Los vehículos con llantas pinchadas, calcomanías de inspección faltantes o vencidas, apoyados sobre gatos o bloques de reparación, o con cualquier parte sobresaliendo del espacio de estacionamiento, o con la apariencia de estar abandonados, son un peligro para la seguridad o una molestia atractiva y serán remolcados. No se permiten trabajos de reparación de vehículos en la propiedad de SHA. No se permite el almacenamiento muerto. No se permite el almacenamiento de vehículos recreativos en la propiedad de SHA. El aceite, las baterías de automóvil, los neumáticos u otros desechos peligrosos no se pueden almacenar ni desechar en la propiedad de SHA.

**La violación de la Política de Estacionamiento de SHA resultará en el remolque y almacenamiento a cargo del propietario del vehículo.**

El estacionamiento **solo** está permitido en **áreas designadas**. No se permite estacionar en aceras, carriles de incendio, césped, estacionamiento en doble fila o en cualquier otra área que no esté designada para estacionar y el infractor será remolcado a cargo del propietario del vehículo.

Los inquilinos son responsables de mover los vehículos durante los esfuerzos de remoción de nieve para que el departamento de mantenimiento de SHA limpie la propiedad de hielo y nieve. No sacar los coches para quitar la nieve puede resultar en un remolque.

No se asignan espacios de estacionamiento para discapacitados marcados y designados. Son para uso de inquilinos discapacitados de SHA.

**Si vive en un desarrollo con estacionamiento asignado, debe estacionar en su espacio numerado y que le ha sido designado.** Si se toma su espacio asignado, **NO** tome el espacio de otra persona, o estará sujeto a ser remolcado. Si descubre que alguien se ha estacionado en su espacio, se le indicará que llame a la oficina principal durante el horario laboral normal o a la línea de la compañía de remolque después del horario laboral normal, quienes se encargarán de que el vehículo no autorizado sea remolcado desde su espacio. The Tow Company tiene listados de todas las propiedades con estacionamiento asignado y las asignaciones de estacionamiento actuales. Debe mostrar una identificación cuando llame a la compañía de remolque. Todisco Towing es 1-877-568-9800

### Calcomanías

Las calcomanías de estacionamiento de SHA se entregan a los inquilinos que actualmente están bajo contrato de arrendamiento y deben colocarse en el interior, del lado inferior izquierdo del parabrisas de ese inquilino. Antes de deshacerse de su vehículo, debe quitar la calcomanía de su parabrisas. Las

**calcomanías de estacionamiento de SHA incluyen el número de placa del vehículo. La calcomanía y el número de placa del vehículo deben coincidir. La calcomanía no se puede quitar ni compartir.**

### **Visitantes**

**No Todas las propiedades de SHA tienen estacionamiento para visitantes. Su Administrador de la Propiedad le informará sobre los detalles de su desarrollo al emitir un permiso de estacionamiento.**

Los inquilinos son responsables de instruir a los huéspedes que los visitan sobre las reglas de estacionamiento específicas para su desarrollo.

**Los visitantes pueden estacionarse en los lugares designados para ellos de 7 AM a 11 PM. Cualquier vehículo estacionado en un lugar para visitantes después de las horas de visita sin una calcomanía de SHA será remolcado. Los inquilinos con más de un automóvil que vivan en un desarrollo con estacionamiento para visitantes pueden estacionarse en el estacionamiento para visitantes siempre que tengan un permiso de estacionamiento SHA.**

Presentado a la Asociación de Inquilinos de SHA el: 31 de Agosto de 2010  
Adoptado por la Junta Directiva de SHA el: 13 de Octubre de 2010  
Adoptado por la Junta Directiva de SHA en su versión revisada: 9 de Diciembre de 2020  
Revisado el 30/nov/2020  
Revisado el 04/dic/2020

# SALEM HOUSING AUTHORITY TENANTS ASSOCIATION



Maureen L. Fry, President 978.423.2130

Julie Goutzos, Vice-President

Cheryl Sawyer, Secretary

Luz Coronel, Bilingual Secretary

Received by  
Salem Housing Authority

SEP - 8 2010

September 3, 2010

Salem Housing Authority  
Carol MacGown, Executive Director  
27 Charter Street  
Salem, MA 01970

Dear Carol,

In reference to our meeting held on August 31, 2010 regarding the Salem Housing Authority Tenants parking policy, these are some of the following issues that were presented by the tenants at the SHATA meeting held on August 12, 2010.

## **Norton Terrace**

A tenant requested a handicap parking spot. (Debbie Tucker is researching the legalities)

Visitors have been parking in the tenants spots. (Tenants should call Francis Carson, Parking Clerk)

## **Pioneer Terrace**

Long term tenants want parking spaces reserved for tenants with seniority. (parking is on a first come first basis and cannot be policed)

Tenants requested Salem Housing Authority purchase land from the City of Salem for additional parking. (City of Salem will not sell land)

Tenants complained about cars parking on long term basis. (Salem Housing Authority is reviewing this matter)

If you have any questions please feel free to call me.

Sincerely,

Julie Goutzos  
President SHATA





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**LEEFORT TERRACE  
RESIDENT PARKING POLICY**

Residents and visitors may park on the right side of the main street (the even numbered side of the development) and in parking lot adjacent to Essex Street.

Residents with vehicles will be issued parking stickers.

Stickers are to be affixed to the lower left driver's side of the windshield.

Visitors are not required to have stickers.

Social Service Providers are allowed to park in authorized parking areas with identifying placard displayed on dashboard of their vehicles.

Approved by Tenant Organization 08/29/02

Revised 01/30/05

Approved by the Tenants Association on 8/13/10 and the SHA Board on 10/13/10



**BERTRAM TERRACE  
RESIDENT PARKING POLICY**

Residents may park in lot on property.

Residents with vehicles will be issued parking stickers.

Stickers are to be affixed to the lower left driver's side of the windshield.

No visitor parking.

Social Service Providers are allowed to park in authorized parking areas with identifying placard displayed on dashboard of their vehicles.

Approved by Tenant Organization 08/29/02

Approved by Tenants Association on 8/13/10 and the SHA Board on 10/13/10





**COLONIAL TERRACE  
RESIDENT PARKING POLICY**

Residents may park in lot on property.

Residents with vehicles will be issued parking stickers.

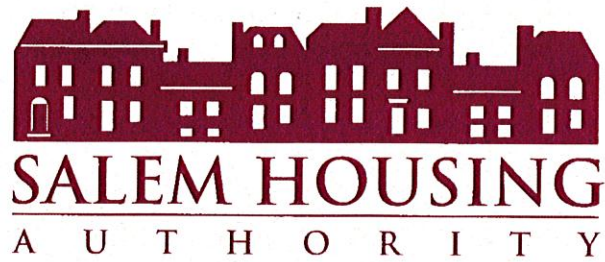
Stickers are to be affixed to the lower left driver's side of the windshield.

No visitor parking.

Social Service Providers are allowed to park in authorized parking areas with identifying placard displayed on dashboard of their vehicles.

Approved by Tenant Organization 08/29/02

Approved by Tenants Association on 8/13/10 and the SHA Board on 10/13/10



**BATES/NORTON TERRACE  
RESIDENT PARKING POLICY**

Residents may park in lot on property.

Residents with vehicles will be issued parking stickers.

No visitor parking.

Social Service Providers are allowed to park in authorized parking areas with identifying placard displayed on dashboard of their vehicle.

Approved by Tenant Organization 08/29/02

Approved by the Tenants Association on 8/13/10 and the SHA Board on 10/13/10



**PIONEER TERRACE  
RESIDENT PARKING POLICY**

Residents may park in available parking spaces.

**No parking in front of barrel areas on Sundays from 11 p.m. until Mondays at 5 p.m.  
When Monday is a holiday, no parking is extended until Tuesdays at 5 p.m.  
(unless rubbish has been collected)**

Residents with vehicles will be issued parking stickers.

Stickers are to be affixed to the lower left driver's side of the windshield.

No parking on main street of Pioneer Terrace.

Visitors should park in city parking lot on Lafayette Place.

Social Service Providers are allowed to park in authorized parking areas with identifying placard displayed on dashboard of their vehicle.

Approved by Tenant Organization 08/29/02

Revised 03/03/05

Approved by the Tenants Association on 8/13/10 and the SHA Board on 10/13/10



**CHARTER STREET  
RESIDENT PARKING POLICY**

Residents may park in designated areas.

Residents with vehicles will be issued parking stickers.

Stickers are to be affixed to the lower left driver's side of windshield.

No visitor or service providers are authorized to park in the designated lots.

North Shore Elder Services Supportive Living Staff may park in designated parking space across the street.

Amended by Tenant Organization 03/28/05, 12/21/06

Approved by the Tenants Association on 8/13/10 and the SHA Board on 10/13/10



**MORENCY/DALTON**  
**RESIDENT PARKING POLICY**

Residents may park in lot on property.

Residents with vehicles will be issued parking stickers.

Stickers are to be affixed to the lower left driver's side of the windshield.

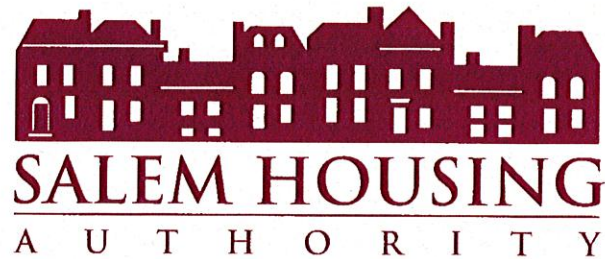
No visitor parking.

Social Service Providers are allowed to park in authorized parking areas with identifying placard displayed on dashboard of their vehicles.

Approved by Tenant Organization 08/29/02

Approved by the Tenants Association on 8/13/10 and the SHA Board on 10/13/10





**84, 86, 88 ESSEX STREET  
RESIDENT PARKING POLICY**

Each resident is issued two (2) parking stickers annually. One for the numbered space in the parking lot and another marked with a V for visitors. Example 29 & 29V

Stickers are to be affixed to the lower left driver's side of the windshield.

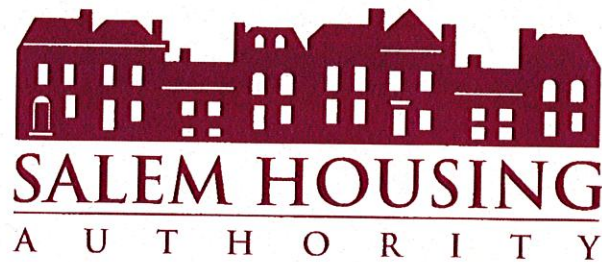
All parking spaces are numbered. Any vehicle parked in a numbered space **must** have a current sticker with the **appropriate** number coordinating with the space number. Only visitors of residents are allowed to park in the visitor spaces with the current visitor sticker in each parking lot.

Social Service Providers are allowed to park in authorized parking areas with identifying placard displayed on dashboard of their vehicles.

Approved by Tenant Organization 08/29/02

Approved by the Tenants Association on 8/13/10 and the SHA Board on 10/13/10





**GARDEN TERRACE  
RESIDENT PARKING POLICY**

Each resident is issued two (2) parking stickers annually. One for the numbered space in the parking lot and another marked with a V for visitors. Example 29 & 29V

Stickers are to be affixed to the lower left driver's side of the windshield.

All parking spaces are numbered. Any vehicle parked in a numbered space **must** have a current sticker with the **appropriate** number coordinating with the space number. Only visitors of residents are allowed to park in the open spaces with the current visitor sticker in the parking lot.

Approved by Tenant Organization 08/29/02

Approved by the Tenants Association on 8/13/10 and the SHA Board on 10/13/10



**RAINBOW TERRACE  
RESIDENT PARKING POLICY**

Each resident is issued two (2) parking stickers annually. One for the numbered space in the parking lot and another marked with a V for visitors. Example 29 & 29V

Stickers are to be affixed to the lower left driver's side of the windshield.

All parking spaces are numbered. Any vehicle parked in a numbered space **must** have a current sticker with the **appropriate** number coordinating with the space number. Only visitors of residents are allowed to park in the visitor spaces with the current visitor sticker in each parking lot. No resident shall park in the visitor spaces.

**OVER-FLOW LOTS**

There are no regulations concerning over-flow lots **other than** all cars must be registered and no dead storage is allowed. Parking stickers are not required in these designated areas. Vehicles must either belong to residents or be guests of residents.

No resident parking allowed at anytime in front of the maintenance office at 16A Rainbow Terrace.

No parking allowed on the main street of Rainbow Terrace.

Approved by Tenant Organization 08/29/02

Approved by the Tenants Association on 8/13/10 and the SHA Board on 10/13/10



**117 CONGRESS STREET  
RESIDENT PARKING POLICY**

Each resident will be issued numbered parking stickers annually.

All parking spaces are numbered. Any vehicle parked in a numbered space **must** have a current sticker with the appropriate number coordinating with the space number.

Stickers are to be affixed to the lower left driver's side of the windshield.

No visitor parking.

Approved by Tenant Organization 08/29/02

Approved by the Tenants Association on 8/13/10 and the SHA Board on 10/13/10



**FARRELL COURT**  
**RESIDENT PARKING POLICY**

Each resident is issued two (2) parking stickers annually. One for the numbered space in the parking lot and another marked with a V for visitors. Example 29 & 29V

Stickers are to be affixed to the lower left driver's side of the windshield.

All parking spaces are numbered. Any vehicle parked in a numbered space **must** have a current sticker with the **appropriate** number coordinating with the space number. Only visitors of residents are allowed to park in the visitor spaces with the current visitor sticker in each parking lot.

Approved by Tenant Organization 08/29/02

Approved by the Tenants Association on 8/13/10 and the SHA Board on 10/13/10





**ZISSON (YMCA)**  
**RESIDENT PARKING POLICY**

Residents may park in lot adjacent to property.

Residents with vehicles will be issued parking stickers.

Stickers are to be affixed to the lower left driver's side of the windshield.

No visitor parking.

Social Service Providers are allowed to park in authorized parking areas with identifying placard displayed on dashboard of their vehicles.

Approved by Tenant Organization 08/29/02

Approved by the Tenants Association on 8/13/10 and the SHA Board on 10/13/10



**BARTON SQUARE**  
**RESIDENT PARKING POLICY**

Residents may park in lot on property in spaces #1 – 7 only.

Residents with vehicles will be issued parking stickers.

Stickers are to be affixed to the lower left driver's side of the windshield.

No visitor parking.

Approved by Tenant Organization 08/29/02

Visitors parking revised 11/07/02

Amended 01/06/05, 10/01/05, 11/28/06, 02/01/12, 09/01/15

Approved by the Tenants Association on 8/13/10 and the SHA Board on 10/13/10





**73 BOSTON STREET,  
122 1/2 BOSTON STREET, and  
2 HATHORNE CRESCENT  
RESIDENT PARKING POLICY**

Residents may park in lot on property.

Residents will be issued parking stickers annually.

Stickers are to be affixed to the lower left driver's side of the windshield.

No visitor parking.

Approved by Tenant Organization 08/29/02

Approved by the Tenants Association on 8/13/10 and the SHA Board on 10/13/10