

RULES AND REGULATIONS For Public Housing Tenants

Pursuant to Section IX (Q) of State Lease Pursuant to Section VI (4) of Federal Lease

- 1. The tenant shall take reasonable measures to keep the outside area nearest to the leased premises clean and free from trash, garbage, waste, and debris. If trash is not removed weekly, the Salem Housing Authority will remove the trash without further notice and charge the tenant.
- 2. It shall be the family public housing tenant's obligation to keep the walks and entrances clear of snow and ice where the tenant has one or more separate walks, steps, porches and entrances to tenant's dwelling not used by any other tenant. The tenant shall comply with the obligation promptly after any period of inclement weather or as otherwise required to keep the walks, steps, porches and entrances free and clear from snow and ice.
- 3. The tenant shall not construct fences, erect any outbuildings or structures such as trampolines, screen houses, tarps, sheds, etc. on Salem Housing Authority's property.
- 4. At a development where a tenant has an assigned parking space, it shall be the tenant's obligation to keep that assigned space clean and free from trash, garbage, waste, debris and snow and ice. In fulfilling this last obligation, the tenant shall not deposit snow or ice onto the assigned space of any other tenant.
- 5. Refer to the Parking Policy for your development. A tenant's registered and insured automobile shall be parked in the designated space only and shall have a current Salem Housing Authority parking sticker affixed to the windshield. The Salem Housing Authority will tow cars that are in violation of the Parking Policy or parked illegally at the vehicle owner's expense without further notice.
- 6. Exterior swimming pools are allowed only with the prior written approval of the Salem Housing Authority, which shall be revocable at Salem Housing Authority's discretion. Pool rules established by the Authority must be followed at all times. See Pool Rules for specific requirements.
- 7. Small well tended gardens are allowed, preferably in the back of a tenant's unit and must be maintained and harvested throughout the season. All garden tools and materials must be stored inside the tenant's unit after use. Hoses must be rolled up and stored neatly against the tenant's unit after use. Shrubs and trees are not to be planted, since they interfere with grounds maintenance and underground piping.
- 8. No sleeping or living quarters are allowed in the basement or attic spaces. Attic space is not to be used by tenants. Those units with basements must keep any stored items in good order and at least

five feet away from the utilities and any areas that may require maintenance or service such as heating and hot water equipment, water sources, pipes, sewer cleanouts, electrical panels, stairways, emergency egress areas, etc.

- 9. Storage is not allowed outside adjacent to units, on porches, in common hallways or any other common areas.
- 10. No adhesives shall be used in laying flooring, including but not limited to carpets, rugs or linoleum/vinyl on the floors of the tenant's dwelling; and no large nails, bolts or screws shall be placed in the walls, floors or trim in the premises and no wall covering shall be placed on the walls. Doors may not be altered for carpet installation. Any damage by a tenant will be repaired and the costs will be charged to the tenant.
- 11. A tenant may not use nails, screws, tape, stickers, glue, hooks, or anything that will penetrate and/or permanently damage the exterior walls, doors, windows, columns, roof, trim, etc. or that will damage the interior doors, windows, etc. Any damage by a tenant will be repaired and the costs will be charged to the tenant.
- 12. Tenant-owned air conditioners must be installed in a safe, secure, and professional manner for the summer season and removed no later than October 31st. Air conditioner stands are available from the maintenance department for the protection of the SHA window frames and must be used. For safety purposes air conditioners in high-rise or mid-rise buildings must be professionally installed in designated windows.
- 13. Laundry facilities are for the exclusive use of the tenants of the SHA for their own personal clothing and linen. Family members and guests are not allowed to use the laundry facilities.
- 14. Burning candles in public housing is not allowed.
- 15. Seasonal and holiday decorations and displays are allowed only during the appropriate season or holiday and must be removed once the season/holiday is over. Decorations must not be permanently affixed to SHA property. Once the season has passed, decorations must be removed and stored inside your unit.

Any consent or approval given under these rules and regulations may be added to, amended or revoked at any time with reasonable cause.

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Tenant's Address								•	
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	ing Authority's	Board of Di	rectors Dec	cember 8, 201	0				
Tenants' As				uary 20, 2011					

File: ld SHA Rules and Regs 12-08-10