

JUN 01 2015



Cooperation Agreement

It is the policy of the Salem Housing Authority (SHA) to work closely with the Salem Police Department (SPD) in all matters, including criminal activities as well as quality of life issues which have an impact on public housing residents, rental subsidy participants, citizens, and visitors to the City of Salem and/or property owned by the SHA.

In an effort to meet this goal this Cooperation Agreement has been created and agreed upon by the SHA and the SPD.

The SHA will report all criminal activities along with any quality of life issues which are discovered, reported, or suspected by the SHA to the SPD. The SHA agrees to cooperate with the SPD on these matters and act as soon as reasonably possible on any recommendations made. The SHA will supply an updated copy of the addresses of public housing and subsidized rental units to the SPD on a monthly basis to use in order to cross-check for any activity that would have a negative impact on the SHA.

The SPD will report criminal activities involving public housing tenants and/or rental subsidy participants and SHA properties to the SHA and will supply copies of the investigative action reports and other pertinent information.

The SHA will work closely with the SPD's designated liaison as well as all other law enforcement officials on all matters.

The SHA will work with the SPD's Community Impact Unit in order to identify and correct any problems pertaining to public housing tenants or rental subsidy participants.

Agreed upon by:

Carol A. MacGown, Executive Director, Salem Housing Authority

6-2-15
Date

Mary Butler, Chief of Police, City of Salem

5/27/15
Date

Adopted by the Salem Housing Authority's Board of Directors on: April 26, 2004

Revised and Adopted by the Salem Housing Authority's Board of Directors on: September 8, 2010

File: dt cooperation agreement 8-25-10



John A. Boris, Chairman
Peter K. Strout, Vice Chairman
Frank J. Milo, Second Vice Chairman
James R. Zisson, Treasurer
Maureen Fry, Asst. Treasurer

Carol A. MacGown, Executive Director

EXTRACT FROM THE MINUTES OF THE
REGULAR MEETING OF THE BOARD MEMBERS OF THE
SALEM HOUSING AUTHORITY HELD ON
WEDNESDAY, SEPTEMBER 8, 2010

The BOARD MEMBERS of the SALEM HOUSING AUTHORITY met in a REGULAR MEETING at the office of the Authority, 27 Charter Street in the City of Salem, Massachusetts on WEDNESDAY, SEPTEMBER 8, 2010, the place, hour, and date duly established for the holding of such meeting.

The meeting was called to order at 6:00 p.m. by John A. Boris, Chairman and upon a roll call, the following answered present:

Present

Absent

John A. Boris
Peter K. Strout
Frank J. Milo
James R. Zisson
Maureen Fry

Also Present: Carol A. MacGown, Kathleen Wilkinson and Julie Goutzos

The Chairman declared a quorum present.

RESOLUTION

The following resolution was introduced by John A. Boris, Chairman, read in full, and considered:

James R. Zisson moved to accept the Cooperation Agreement between the Salem Housing Authority and the Salem Police Department as submitted and authorize Carol A. MacGown to submit said agreement to Paul Tucker, Police Chief, for execution. Peter K. Strout seconded the motion and the vote was as follows:

Ayes

Nays

John A. Boris
Peter K. Strout
Frank J. Milo
James R. Zisson
Maureen Fry

The Chairman thereupon declared the motion carried and said resolution adopted.





Received by
Salem Housing Authority

JUN 07 2004

Gary C. Stirgwalt, Chairman
John A. Boris, Vice Chairman
William J. Farrell, Second Vice Chairman
Robert J. Jalbert, Treasurer
Joseph M. O'Neill, Assistant Treasurer

Carol A. MacGown, Executive Director

COOPERATION POLICY

It is the policy of the Salem Housing Authority to work closely with the Probation Department of the Essex County Superior Criminal Court with reference to the probation of individuals.

The Salem Housing Authority will, on a monthly basis, supply to the Probation Department a list of addresses of all properties either owned or subsidized by the Authority.

The Probation Department will cross-reference the addresses of those individuals on probation and notify the Authority if they are currently residing at addresses either owned or subsidized by the Authority.

AGREED to this 17th day of May, 2004

By: 

Carol A. MacGown, Executive Director
Salem Housing Authority

By: 

Martin L. Wallace, Acting Chief Probation Officer
Essex County Superior Criminal Court

File: kw-Cooperation Policy



Tracking and Reporting of Crime-Related Problems Policy

It is the policy of the Salem Housing Authority (SHA) to track and report all crime-related problems pertaining to all state and federal public housing residents and subsidized housing participants. The SHA has made a serious commitment to enforce this policy to ensure that the highest standards of safety and security are met.

Over the years the SHA has established a successful working relationship with local law enforcement agencies and works closely with them.

The Salem Police Department (SPD) has designated a special liaison from the department to the SHA. This liaison works with the SHA on all police matters related to the SHA and proactively attends meetings with tenants, and serves on the SHA's Grievance Panel.

The SHA also works closely with the SPD's Community Impact Unit in order to identify and address any problems pertaining to public housing tenants, rental subsidy participants, and/or property owned by the SHA. This Unit works to ascertain the needs of the SHA, to convey information from the community to the SHA, and holds meetings for tenants annually on safety and crime prevention issues.

All SHA employees are charged with documenting all criminal activities which are reported or suspected to the SPD. This information is reported to Department Heads, who in return report this activity to the Executive Director. The Department Heads will follow through with any and all necessary action on the part of the SHA up to and including eviction or termination.

The SHA will monitor on a daily basis the following sources for crimes committed by a public housing tenant and/or subsidy recipient or crimes committed on SHA property or property subsidized by the SHA: the Salem News, daily log reports from the SPD, and reports or information from tenants or the general public.

The SHA submits an updated copy of the addresses of public housing and subsidized rental units to the SPD, the Essex County Correctional Facility and Sheriff's Department, the Essex County Superior Criminal Court, and the Chief Probation Officer of the District Court on a monthly basis. These reports are compared with law enforcement officials' records to ensure that undesirable individuals are not released to any property which the SHA owns or subsidizes.

Tracking and Reporting of Crime Related Problems Policy, December 27, 1999
Revised December 10, 2008

File: dt tracking and reporting crime policy 12-10-08