



John A. Boris, Chairman  
Kimberley Driscoll, Vice Chairman  
Charity Lezama, Treasurer  
Benjamin Shallop, Assistant Treasurer  
Sue Kirby

Cathy Hoog, Executive Director

**AGENDA FOR THE  
REGULAR MEETING  
WEDNESDAY, OCTOBER 14, 2020  
AT 6:00 P.M.**

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- I. Call Meeting to Order**
- II. Roll Call**
- III. Minutes of Previous Meeting(s)**
  - Acceptance of Minutes of the Regular Board Meeting on September 9, 2020
- IV. Tenant/Public Engagement**
- V. Communications**
  - Mass NAHRO Newsletter – August/September 2020
  - Updated Waitlist
  - SHA Department Reports (Move In, Move Out, State and Federal, Modernization Report, Voucher Report and Completed Work Orders for Month of September 2020)
- VI. Reports of the Committees**
- VII. Report of the Executive Director**
  - October 2020
- VIII. Unfinished Business**
  - Community Preservation Act – discussion/comments/suggestions
- IX. Recommendations of the Chairman**

2020 OCT -8 PM 1:16  
CITY CLERK  
SALEM, MASS



**X. Report of the Treasurer**

2020 OCT -8 PM 1:16

- Bills and Transfers for the period September 1, 2020 through September 30, 2020
- Balance Sheet and Statements of Revenues and Expenses through September 30, 2020

CITY CLERK  
SALEM, MASS

**XI. New Business**

- Annual Submissions
- Legal Services Agreement
- Salem Housing Authority Work Order Procedure Policy
- Salem Housing Authority Emergency Maintenance Policy
- Salem Housing Authority Maintenance/Miscellaneous Charges Policy
- Salem Housing Authority Ductless Minisplit Maintenance Policy
- Section 8 Repayments Collected 10/1/2019 – 9/30/2020
- Public Housing Retro Rents Collected 10/1/2019 – 9/30/2020
- Collection of Losses – Write Offs through 09/30/20 per Public Housing Notice 2017-17
- Roof Replacement at Norton Terrace (667-3A) and Bates Terrace (667-3A)
- Quote - Annual Single Audit (Three Years) and Agreed Upon Procedures (Three Years) for Fiscal Years ending 9/30/20, 9/30/21 and 9/30/22
- Annual Employee Appreciation Luncheon at the House of Seven Gables

**XII. Other Business /Late Communications**

**XIII. Adjournment in Executive Session**

- To discuss strategy sessions in preparation with non-union personnel or to conduct collective bargaining sessions or contract Negotiations with non-union personnel

This notice posted on "Official Bulletin Board"  
City Hall, Salem, Mass. on 10/8/2020  
at 1:16 PM in accordance with MGL Chap. 30A,  
Sections 18-25.