



John A. Boris, Chairman
Kimberley Driscoll, Vice Chairman
Charity Lezama, Treasurer
Benjamin Winthrop, Assistant Treasurer
Sue Kirby

Cathy Hoog, Executive Director

**MINUTES OF THE
SPECIAL MEETING
WEDNESDAY, MARCH 11, 2020
10:00 a.m.**

I. Called Meeting to Order at 10:10 a.m.

II. Roll Call

Present

Sue Kirby
Kimberley Driscoll
Charity Lezama
John A. Boris

Absent

Benjamin Shallop

Also Present: Cathy Hoog, Executive Director and Anne Cameron, Executive Secretary

III. New Business

Gateway Cities Grant Application

Cathy Hoog presented and discussed in detail the Gateway Cities Grant Application to the Board of Directors.

Charity Lezama moved to authorize Cathy Hoog, Executive Director to submit the Gateway Cities Grant Application to the Department of Community Development for review and approval on March 16, 2020. Sue Kirby seconded the motion and the **roll call** vote was as follows:

Ayes

Sue Kirby
Kimberley Driscoll
Charity Lezama
John A. Boris

Nays



Leefort Terrace RFP for Consultants

Cathy Hoog presented and discussed in detail the Leefort Terrace RFP for Consultants to the Board of Directors.

Kimberley Driscoll moved to authorize and approve the Executive Director to engage with Emily P. Achtenburg, Housing Policy and Development Consultant, 47 Halifax Street, Boston, MA 02130 to assist Salem Housing Authority with the developer evaluation/selection process for Leefort Terrace. At a minimum, the process will include evaluations/selection of a qualified developer. If a developer is chosen and is successfully funded by DHCD for a public housing innovations planning grant, the development consultant will work together with the Salem Housing Authority and the developer team to further plan the redevelopment of Leefort Terrace. Charity Lezama seconded the motion and the vote was as follows:

Ayes

Nays

Sue Kirby
Kimberley Driscoll
Charity Lezama
John A. Boris

IV. Other Business/Late Communications

There was discussion amongst Cathy Hoog and the Board Members surrounding the coronavirus i.e. the necessary steps that the SHA should be taking and what plan the SHA currently has in place. Cathy said that she would compose a letter to the residents informing them of the current situation with the coronavirus.

V. Adjournment

Sue Kirby moved that the Board adjourn the Special Meeting of March 11, 2020 at 11:02 a.m. Charity Lezama seconded the motion and the vote was as follows:

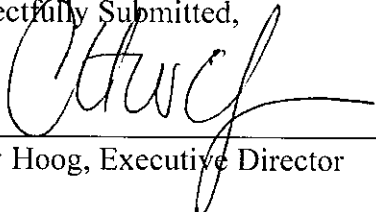
Ayes

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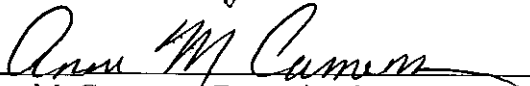
Nays

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Respectfully Submitted,



Cathy Hoog, Executive Director



Anne M. Cameron, Executive Secretary