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John A. Boris, Chairman
Kimberley Driscoll, Vice Chairman
Charity Lezama, Treasurer
Benjamin Winthrop, Assistant Treasurer
Sue Kirby

Cathy Hoog, Executive Director

CITY CLERK
SALEM, MASS

**AGENDA FOR THE
SPECIAL MEETING
WEDNESDAY, MARCH 25, 2020
FOLLOWING SPECIAL ANNUAL MEETING**

- I. Call Meeting To Order**
- II. Roll Call**
- III. Minutes of Previous Meeting(s)**
 - Acceptance of Minutes of the Regular Meeting of February 12, 2020
- IV. Tenant Engagement**
- V. Communications**
 - January/February 2020 MassNAHRO Newsletter
 - Updated Waitlist
 - SHA Department Reports (Move In, Move Out, State and Federal, Modernization Report, Voucher Report and Completed Work Orders for Month of February 2020)
 - Correspondence dated February 26, 2020 from the Department Housing and Community Development to Cathy Hoog, Executive Director re: Resident Service Coordinator Initiative Funding
- VI. Reports of the Committees**
- VII. Report of the Executive Director**
- VIII. Unfinished Business**
- IX. Recommendations of the Chairman**

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X. Report of the Treasurer

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- Bills and Transfers for the period February 1, 2020 through February 29, 2020
- Balance Sheet and Statements of Revenues and Expenses through January 31, 2020

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XI. New Business

- Transition from Within Salem Housing Authority – Property Manager
- New Hire – Property Manager
- Amendment #15 to the Contract for Financial Assistance 5001
- Amendment to Contract for Financial Assistance By and Between The Commonwealth of Massachusetts Acting by and Through the Department of Housing and Community Development and the Salem Housing Authority Relative to Conversion of c.689-1 CFA To a c.705 Family Housing CFA – Decrease of 17 Units
- Revisions to Personnel Policy
- Capital Fund Program – Five Year Action Plan
- Discussion: Board Meetings During Covid-19 and Open Meeting Law

XII. Other Business /Late Communications

XIII. Adjournment into Executive Session

- Approve Executive Session Minutes of February 12, 2020