

John A. Boris, Chairman
Kimberley Driscoll, Vice Chairman
Charity Lezama, Treasurer
Benjamin Winthrop, Assistant Treasurer
Sue Kirby

Cathy Hoog, Executive Director

**MINUTES OF THE
SPECIAL MEETING
SATURDAY, OCTOBER 19, 2019
9:00 a.m.**

I. Called Meeting to Order at 9:00 a.m.

II. Roll Call

Present

Sue Kirby
Benjamin Winthrop
Kimberley Driscoll
Charity Lezama
John A. Boris

Absent

Also Present: Cathy Hoog, Executive Director

III. Communications

Board Planning Session

Board Discussions were as follows:

The Board members along with Cathy Hoog brain stormed and discussed vision for the Board and ideas of importance with regard to accomplishments over the next 5 years. The Board organized the topics into three main categories as follows.

Board Systems

- Board Training
 - Board Member Certification Program, a majority of the board members will get this certification in this program and find it valuable.
- Keeping a calendar of events: listing any board focused events
- Communication: What? When? How?
- The Board is interested in potential regional meetings/collaboration with other local housing Authority boards and commissions in an effort to network.

- Is there a larger role for the labor representatives? Exploration would be great.



- Understanding CHAMP and potential future trainings for members.
- Incorporating short updates/informational sessions into monthly board Meetings. Cathy suggests increasing awareness of the different departments and the roles in each department.

Facilities

- Current assessment of facilities, increase Board exposure to different sites
- Capital Planning and review of the process
- Exploring Redevelopment options and educating the Board on opportunities and possibilities.
- Expanding housing stock: scattered sites, exploration of possibilities.

Tenant Engagement

- Tenant surveys: Should we mirror the DHCD survey?
- Creating opportunities for tenant working groups and/or engagement committees
- Exploring self sufficiency opportunities

IV. Other Business/Late Communications

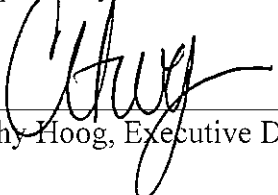
There was none.

V. Adjournment

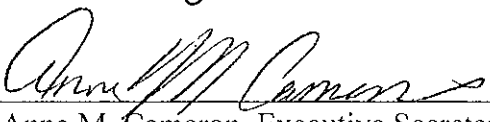
Kimberley Driscoll moved that the Board adjourn the Special Meeting of October 19, 2019 at 11:00 a.m. Charity Lezama seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
5	0

Respectfully Submitted,



 Cathy Hoog, Executive Director



 Anne M. Cameron, Executive Secretary
 (Prepared Minutes, not in attendance)