



John A. Boris, Chairman  
Kimberley Driscoll, Vice Chairman  
Charity Lezama, Treasurer  
Benjamin Winthrop, Assistant Treasurer  
Sue Kirby

Cathy Hoog, Executive Director

December 5, 2019

Ilene Simons, City Clerk  
Office of the Clerk  
City Hall, 93 Washington Street  
Salem, MA 01970

2019 DEC -5 AM 9:55  
CITY CLERK  
SALEM, MASS

Dear Ms. Simons:

In accordance with Chapter 30A, Section 20 of the General Laws, Notice of a **SPECIAL MEETING** of the **SALEM HOUSING AUTHORITY** to be held on **WEDNESDAY, December 11, 2019 at 4:00 p.m.** at the Charter Street Community Room, Salem, Massachusetts is hereby posted.

It is anticipated by the Chairman that the matter(s) outlined in the attached agenda will be discussed, as well as any other unforeseen business that may lawfully come before it.

It is also anticipated by the Chairman that the Board will convene into Executive Session to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

Very truly yours,

*Cathy Hoog*  
Cathy Hoog  
Executive Director

Copy: SHA Board Members  
Calvin Young, President, Charter Street Tenants' Association

This notice posted on "Official Bulletin Board"  
City Hall, Salem, Mass. on **DEC 05 2019**  
at **9:55 AM** in accordance with MGL Chap. 30A,  
Sections 18-25.

File: ac Special Meeting Notice





2019 DEC -5 AM 9:55

CITY CLERK  
SALEM, MASS

John A. Boris, Chairman  
Kimberley Driscoll, Vice Chairman  
Charity Lezama, Treasurer  
Benjamin Winthrop, Assistant Treasurer  
Sue Kirby

Cathy Hoog, Executive Director

**AGENDA FOR THE  
SPECIAL MEETING  
WEDNESDAY, DECEMBER 11, 2019  
4:00 p.m.**

- 
- I. Call Meeting To Order**
- II. Roll Call**
- III. Acceptance of the Minutes of Previous Meeting(s)**
- Acceptance of Minutes of the Special Meeting of October 19, 2019
  - Acceptance of Minutes of the Special Meeting of November 20, 2019
- IV. Communications**
- December 2019 Mass NAHRO Newsletter
  - Correspondence from Sean Cronin, Associate General Counsel AFSCME 93 dated November 20, 2019 to Cathy Hoog, Executive Director re: Entering into Negotiations
  - Updated Waitlist
  - SHA Department Reports ( Move In, Move Out, State and Federal, Modernization Report, Voucher Report and Completed Work Orders for Month of October 2019)
- V. Reports of the Committees**
- VI. Report of the Executive Director**
- VII. Unfinished Business**
- Continuation of discussion relative to the Salem Housing Authority Tenant Engagement Committee
- VIII. Recommendations of the Chairman**
- IX. Report of the Treasurer**



- Bills and Transfers for the period November 1, 2019 through November 30, 2019.

**X. New Business**

**XI. Other Business /Late Communications**

- Budget Presentation
- Promotion from within the Salem Housing Authority
- Appointment of Chief Procurement Officer
- Annual Holiday Employee Luncheon

**XII. Adjournment into Executive Session**

- to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual

This notice posted on "Official Bulletin Board"  
City Hall, Salem, Mass. on **DEC 05 2019**  
at 4:55 AM in accordance with MGL Chap. 30A,  
Sections 18-25.