

**MINUTES FOR  
SPECIAL MEETING  
TUESDAY, AUGUST 21, 2012  
10:00 A.M.**

I. Meeting was called to Order at 10:00 a.m.

II. Roll Call

Present

Maureen Call  
Peter K. Strout  
Frank J. Milo  
John A. Boris

Absent

Also present: Carol A. MacGown, Anne Cameron and Angelo Ramirez

III. New Business

Housing Inspector

Carol informed the Board that she received 16 applications for the Housing Inspector's position. Out of those 16 applicants, she interviewed 4 people for the position. She narrowed it down to two candidates. She was pleased to introduce Angelo Ramirez to be interviewed by the Board.

As you may know, Angelo had applied for the Housing Inspector position approximately a year and a half ago when Christian Corneau was granted the position. Angelo applied again for the Housing Inspector's position in July 2012. This really showed me his interest in working for the Housing Authority. Angelo has worked for the Lynn Housing Authority and performed Section 8 Inspections for LHA. He is very professional, honest, and he appears not to be intimidated. He speaks fluent Spanish. This will be very helpful since 50% of the Section 8 tenants we subsidize are Spanish speaking. I think both the Administrative and Maintenance Staff will enjoy him.

Michael Fitzgerald also appeared at the meeting and spoke on Angelo's behalf. Mike informed the Board that Angelo had worked for the Lynn Housing Authority and that he performed Section 8 Inspections for LHA. He informed the board that his inspections were very thorough and that he was very good at what he did. He said that Angelo's ability to speak Spanish will be very helpful to the Maintenance Department. He said the Maintenance Department will not have to call Jackie or Susan to translate. Mike also requested that Angelo be sent to training workshops relating to bed bugs, roach and mice extermination.



John Boris requested that Angelo get his Pesticide License. Carol said that he cannot because he is not a Union Worker.

John asked the Board if they had any questions for Angelo. The Board Members did not have any questions.

Maureen Call moved to make a conditional offer of employment to Angelo Ramirez with a six (6) month probationary period for a full time position as Housing Inspector at an hourly wage of Nineteen Dollars and Twenty-Five cents (\$19.25) with a start date to be determined. Employment is also conditioned upon receipt of a passed SHA paid physical examination, a favorable Criminal Offense Record Information (CORI) check, and a favorable driving record prior to employment. Peter K. Strout seconded the motion and the **roll call** vote was as follows:

Ayes

Maureen Call  
Peter K. Strout  
Frank J. Milo  
John A. Boris


Nays

IV. Meeting was Adjourned at 10:10 a.m.

Respectfully Submitted,



Carol A. MacGown Executive Director

  
Anne M. Cameron, Executive Secretary