

**MINUTES FOR THE
SIXTY-SIXTH (66TH) ANNUAL MEETING
WEDNESDAY, FEBRUARY 12, 2014
AT 6:00 P.M.**

I. Called Meeting to Order at 6:03 p.m.

II. Roll Call

Present

Maureen Call
Frank J. Milo
William E. Luster
Peter K. Strout
John A. Boris

Absent

None

Also Present: Carol A. MacGown and Anne Cameron

III Election of Officers

Office of the Chairman

Frank J. Milo moved to nominate John A. Boris for the Office of Chairman. Maureen Call seconded the motion and the vote was as follows:

Ayes

Maureen Call
Frank J. Milo
William E. Luster
Peter K. Strout
John A. Boris

Nays

Frank J. Milo moved that the nominations for the Office of Chairman be closed. Maureen Call seconded the motion and the vote was as follows:

Ayes

Maureen Call
Frank J. Milo
William E. Luster
Peter K. Strout
John A. Boris

Nays



Frank J. Milo moved that John A. Boris be elected to the Office of Chairman. Maureen Call seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

Office of the Vice-Chairman

Maureen Call moved to nominate Peter K. Strout for the Office of Vice-Chairman. Frank J. Milo seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

Maureen Call moved that the nominations for the Office of Vice-Chairman be closed. Frank J. Milo seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

Maureen Call moved that Peter K. Strout be elected to the Office of Vice-Chairman. Frank J. Milo seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

Office of the Second Vice-Chairman

Peter K. S moved to nominate Frank J. Milo for the Office of Second Vice-Chairman. Maureen Call seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

Peter K. Strout moved that the nominations for the Office of Second Vice-Chairman be closed. Maureen Call seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

Peter K. Strout moved that Frank J. Milo be elected to the Office of Second Vice-Chairman. Maureen Call seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

Office of the Treasurer

Peter K. Strout moved to nominate Maureen Call for the Office of Treasurer. Frank J. Milo seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

Peter K. Strout moved that the nominations for the Office of Treasurer be closed. Frank J. Milo seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

Peter K. Strout moved that Maureen Call be elected to the Office of Treasurer. Frank J. Milo seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

Office of Assistant Treasurer

Maureen Call moved to nominate William E. Luster for the Office of Assistant Treasurer. Peter K. Strout seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

Maureen Call moved that the nominations for the Office of Assistant Treasurer be closed. Peter K. Strout seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

Maureen Call moved that William E. Luster be elected to the Office of Assistant Treasurer. Peter K. Strout seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

IV. Check Signers with Alternates

Maureen Call moved that the following are designated as check signers and alternates:

Check Signer: John A. Boris
Alternate: Peter K. Strout
Counter Signer: Frank J. Milo
Alternate: William E. Luster

Peter K. Strout seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

V. Manual Check Signers

Peter K. Strout moved that the following are designated to manually sign checks in the event that the check signer machine is out of operation:

John A. Boris
Frank J. Milo

Maureen Call seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

VI. Voucher Signers

Maureen Call that the following are designated to sign the vouchers for the checks that are signed through the check signer machine:

Voucher Signer:	John A. Boris
Alternate Voucher Signer:	Frank M. Milo

Peter K. Strout seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

VII. Employee Check Signer Security Agreement

William E. Luster moved to approve the Employee Check Signer Security Agreement, as presented and authorize Carol A. MacGown to implement said agreement. Maureen Call seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

VIII. Release of Executive Session Minutes

There were no Executive Session Minutes to be reviewed or released for the calendar year 2013, therefore, there was no motion necessary.

IX. Presentation of By-Laws

The By-Laws of the Salem Housing Authority were distributed for review and will be discussed at the March 2014 Board Meeting. If any Board Member has any additions, deletions, comments or suggestions, please bring them forward at the March 2014 Board Meeting.

X. Order of Voting For Roll Call Votes

Carol A. MacGown informed the Board that historically the order of the roll call vote has been from the left of the Chairman and around the table clockwise. The Board may, however, change the order of roll call as they so choose.

Peter K. Strout moved that the first member to vote will be Maureen Call.
Peter K. Strout moved that the second member to vote will be Frank J. Milo
Peter K. Strout moved that the third member to vote will be William E. Luster
Peter K. Strout moved that the fourth member to vote will be Peter K. Strout
Peter K. Strout moved that the fifth member to vote will be John A. Boris
Maureen Call seconded the motions and the vote was as follows:

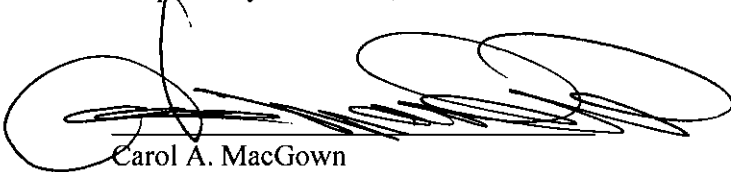
<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

XI. Adjournment into the Regular Meeting of February 12, 2014 at 6:11 p.m.

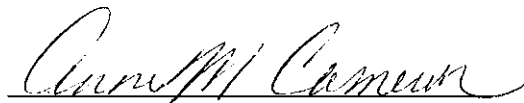
Peter K. Strout moved to adjourn from the Annual Meeting into the Regular Meeting of February 12, 2014. Maureen Call seconded the motion and the vote was as follows:

<u>Ayes</u>	<u>Nays</u>
Maureen Call	
Frank J. Milo	
William E. Luster	
Peter K. Strout	
John A. Boris	

Respectfully Submitted,



Carol A. MacGown
Executive Director



Anne M. Cameron
Executive Secretary